

**Toledo Regional Association of REALTORS®
ADDITION / CHANGE FORM**

Company Name _____ Company Phone _____

Office / Branch Address _____

If this is for a license return, please include a copy of the letter sent to the state.

Applicant's Status

New Licensee (When licensee NEVER held an Ohio Real Estate License)

Reinstatement (Licensee was previously licensed but had license on Deposit with Division of Real Estate. If more than one year licensee will be treated as a new licensee.) **(\$350 in Fees)**

Transfer (Licensee transfers into your company from another TRAR member company.)

Licensee Return (When your company returns the license to the Division of Real Estate.)

Multiple Listing Only (When licensee is a member of a Board other than TRAR and your company is an MLS participant. Please indicate Board of Choice below. **\$100 Non Member Fee Applies.**)

Listing Secretary (Non Licensed office personnel.)

Agent Assistant (Non Licensed assistant.)

Please indicate which board is your primary board of choice: _____

Access Level Requested

AG – (Agent with listing load capabilities)

AW – (Agent without listing load capabilities)

HB – (Broker with listing load capabilities)

OM – (Office Manager with listing load capabilities)

LS – Listing Secretary – (NON LICENSEE office personal needing MLS access. Listing Secretary access will be able to change any listing in the Office or Firm.)

Agent Assistant – (NON LICENSEE - no listing load capabilities. MLS access to Agent's listings may be available - contact MLS for more information.)

Note: The Annual MLS Access Fee for a Listing Secretary or Agent Assistant is \$50.00.

| Month | Application Fee | OAR New Member Fee | OAR Dues | NAR Dues | TRAR Dues | MLS New Member Fee | MLS Fees | Total |
|-----------|-----------------|--------------------|-----------|-----------|-----------|--------------------|-----------|--------------------|
| January | \$ 275.00 | \$ 25.00 | \$ 175.00 | \$ 185.00 | \$ 165.00 | \$ 250.00 | \$ 258.00 | \$ 1,333.00 |
| February | \$ 275.00 | \$ 25.00 | \$ 162.50 | \$ 172.50 | \$ 151.25 | \$ 250.00 | \$ 215.00 | \$ 1,251.25 |
| March | \$ 275.00 | \$ 25.00 | \$ 150.00 | \$ 160.00 | \$ 137.50 | \$ 250.00 | \$ 172.00 | \$ 1,169.50 |
| April | \$ 275.00 | \$ 25.00 | \$ 137.50 | \$ 147.50 | \$ 123.75 | \$ 250.00 | \$ 129.00 | \$ 1,087.75 |
| May | \$ 275.00 | \$ 25.00 | \$ 125.00 | \$ 135.00 | \$ 110.00 | \$ 250.00 | \$ 86.00 | \$ 1,006.00 |
| June | \$ 275.00 | \$ 25.00 | \$ 112.50 | \$ 122.50 | \$ 96.25 | \$ 250.00 | \$ 43.00 | \$ 924.25 |
| July | \$ 275.00 | \$ 25.00 | \$ 100.00 | \$ 110.00 | \$ 82.50 | \$ 250.00 | \$ 516.00 | \$ 1,358.50 |
| August | \$ 275.00 | \$ 25.00 | \$ 87.50 | \$ 97.50 | \$ 68.75 | \$ 250.00 | \$ 473.00 | \$ 1,276.75 |
| September | \$ 275.00 | \$ 25.00 | \$ 75.00 | \$ 85.00 | \$ 55.00 | \$ 250.00 | \$ 430.00 | \$ 1,195.00 |
| October | \$ 275.00 | \$ 25.00 | \$ 62.50 | \$ 72.50 | \$ 41.25 | \$ 250.00 | \$ 387.00 | \$ 1,113.25 |
| November | \$ 275.00 | \$ 25.00 | \$ 50.00 | \$ 60.00 | \$ 27.50 | \$ 250.00 | \$ 344.00 | \$ 1,031.50 |
| December | \$ 275.00 | \$ 25.00 | \$ 37.50 | \$ 47.50 | \$ 13.75 | \$ 250.00 | \$ 301.00 | \$ 949.75 |

****All new agents licensed 8/1/18 to 12/31/18 will be billed 2019 dues of \$525 on 1/2/19 due on 2/2/19****

If paying by check, please provide a separate check for your *MLS Fees*. Thank you.

NAME _____ REAL ESTATE FILE # _____

HOME ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

PHONE for LISTINGS _____ (hm/cell/off) DATE LICENSED _____

EMAIL ADDRESS _____

TRANSFER FROM _____ to _____
(Old Company) (New Company)

****I am aware of the fees outlined by TRAR and acknowledge they must be paid in full before MLS access is granted.****

Both signatures are required below or this form is incomplete and will not be accepted.

(Agent Signature) (Date)

(Broker Signature) (Effective Date)

Please return completed form and all proper paperwork to: Member Services Administrator - Yolanda Edwards
Via email yolanda@toledorealtors.com or Fax: 419-535-7990